 **ATHLETICS YUKON**

**BOARD OF DIRECTORS MEETING** May 14, 2019 – Sport Yukon

**AGENDA/MINUTES**

Present: Kristen Johnston; Don White; Lauren Whyte; Amelia Fraser; Ben Yu-Schott; Rob Gillis, Lauren Whyte

Regrets: Kristy Petovello, Bonnie Love

1. Call to order: 7:06

2. Additions to the agenda:

3. Approval of the agenda:

4. Review of April 2019 meeting minutes:

5. STANDING ITEMS

1. Lotteries Applications:
* Waiting for names of athlete names for Kelowna and Langley track meets.
* Will have completed by June 1.
1. Funding Applications:
* The YRAC and YS4L summaries for 2018/19 and 2019/20 are done and submitted by Bonnie. Complete.
1. AY Timelines:
* Jack has submitted his paperwork for elite athlete funding.
* Coast/Sports Life has agreed to sponsor Tuesday and Thursday runs for 2019.
* Bonnie has placed an order for medals with Dave’s Trophy and Medals.
	+ 40 gold, 40 silver, 40 bronze
1. President’s News:
* Brochure/pamphlet about a youth track and field program – **Kristen** has printed copies and will distribute around town.
* Kristen is waiting to see what comes from the Athletics Canada AGM (May 23-25) regarding coach exemption.
1. FH Track:
* Track progress is delayed, there is talk about waiting for the following year to complete the track. Potential end of August finish date.
* Track will be fenced all the way around but not locked.
* FH Collins School is building storage sheds.
* We might be able to get storage on the property but not confirmed by Department of Education.
* Lots of talk about who will maintain the space.
* We requested our Track & Field times. TBD.
* Don wants an MOU/Service Level Agreement between us, YG, and soccer in respect of maintenance, operation, and the standards that are required to be maintained. A board planning meeting will be scheduled to draft a document that contains the track standards that we expect to see.
1. AY website:
* Rob put the results drop-down list on the website into subgroups based on year in order to shorten the list.
* Rob also added a “Forms” page under “Services” so that people can find the forms quickly.
* **Rob** will clean up the “Stories” section as most of the links don’t work.
* **Kristen** will send Rob an updated list and description for the “Athletic Sports” section of the website.
* **Rob** is going to see whether he can make another calendar specific to Athletics practices.

6. OLD BUSINESS

1. Equipment List:
* Don found this Excel spreadsheet in the Dropbox. **Bonnie** to add the values to the list.
1. Policy Development:
2. Background Screening Policy
* We are waiting for Sport Yukon to send us template letter for the vulnerable sector criminal records check.
1. Harassment Policy
* Lauren revised the policy and it was passed by the board. **Rob** to post policies on website.
1. Athlete Travel Document
* **Amelia** to remove any reference to coaches, managers, and chaperones in the document.
1. Amending bylaws
* Lauren resubmitted the amended bylaws to Corporate Services. We are now waiting for a response. Tabled.
1. Tuesday/Thursday Events:
* Tuesday runs: Karin is volunteering on July 2 and September 3; Ben will do July 23; Rob will do August 6; so we need volunteers for June 4 and 25, July 16 and 30; August 27.
* Thursday runs:
* Nancy said she needs help with the May 9 run. **Lauren** to flag and **Amelia** to flag and de-flag.
1. AWG (March 2020):
* Board members who can help out should fill out the online volunteer form and put down that we are interested in volunteering for snowshoeing so we can help Don out. **Rob** to post instructions for volunteering on the website, **Lauren** will link to the Facebook page.
1. AY Logo
* Kristen noted that our logo is always blurry. Amelia said that Liz suggested that Ted Tucker could help us with our graphic design needs (Liz has a concussion so is out of commission). Someone will ask him next time he shows up at a run.
1. Langley track meet (June 15 – 17):
* Don and Lisa have to fill out the coach event form.

7. NEW BUSINESS

1.

8. Next meeting date: June 18, 2019 at 7:00 pm

9. Adjourn: 9:35 pm