 **ATHLETICS YUKON**

**BOARD OF DIRECTORS MEETING**

November 1, 2022

7:00 pm

**AGENDA/MINUTES**

Present: Don White, Kristen Johnston, Bonnie Love, Kelli Anderson, Harry Borlase, Graheme McConnell

Regrets: Micah Quinn

1. Call to order: 7:05pm

2. Additions to the agenda:

* Dropbox cost

3. Approval of the agenda:

4. Review of past meeting minutes:

5. PERMANENT ITEMS

1. President’s News:

* Talking to another potential board member; members can join at any time.
* Athletics Canada approved AGM for Whitehorse in May/June; approx 40 people for a 3-day event. Our responsibility: gift package of Whitehorse business and our swag and host an event (reception, dinner, activity, etc.)

1. Funding Applications:

* CDF – request was NOT approved – throwing cage will have to be deferred. Kristen will reach out to find out why.
* Iron Women – Kristen checkin for spending of grant money.
* Snowshoes – ordered and arrived

1. AY Timelines

* Thank you letters to sponsors and social media post. Kelli to make letter and bring to next meeting for everyone to sign; will send with Christmas card. Kristen to pick up Christmas cards. Can also send card/gift to Wildlings coaches; Don to bring winter buffs to next meeting. All Members to send list of people/businesses to be added to thank you/Christmas card list.
* AGM reports need to be prepped; financial, youth, president. Don to upload report.

1. Lotteries Travel Program:

* Lotteries Travel report from track meet to be done this week, have received a few new requests for September and October.

1. FH Track

* Need to plan to meet with Trevor (sport & rec) and Dept of Education about next phase of development and permanent location of SeaCans. -- Trevor currently away.
* Summer 2023 track schedule should look to prioritize booking entire facility for Tuesday nights 5k/kids run club.
* All bleacher anchors (grass and cement) to be added in the spring.
* Ramps and signage vandalized/missing. Can ramps be attached to SeaCan or moved inside SeaCan?
* Track etiquette signs. Do we want physical copies at the track or just digital on website/socials?

1. Strategic Planning

* Still looking for a tech volunteer/part time employee
* Schedule regular meeting in 2023 to discuss strategic planning
* Increase coaches – advertise on social media?

1. AY website:

* Add AGM minutes

6. ONGOING ITEMS

1. Affiliate clubs/bylaws
2. First Aid

* Board will cover costs for First Aid recerts with submission of receipts

1. Criminal record checks

* New members need criminal record checks

1. Banking

* New members need to be added to bank documents and need signing authority. Bonnie will let us know what day to sign.
* Bonnie to follow up with CIBC about receiving purchasing card and will request a new debt card.
* Kristen suggests Scotiabank as a potential alternative.

1. Membership

* Suggestion to send out a membership renewal notice to members in January. Kelli to schedule social media post and we will send email to current members; will bring mock up to next meeting. Kristen will mock up Christmas gift bundles and prices to go with membership sign ups.

1. Events

* Thursday night trail runs wrapped up for the season. Kelli to add Nancy to thank you list.
* Wildlings Kids Run Club. Harry will have a winter meeting with the coaches to plan for spring 2023 and potential fall session.
* Additions for 2023: 5000m track Championships, Learn to Run program for KRR
* Arctic Winter Games
  + Dec 3 & 4. Dec 3rd at Mt Mac and Dec 4th at the track. Athletes need to register through GemsPro and need to be AY members.
  + Dryland training has been completed and snowshoeing set to start.
  + Volunteers needed
* Winter Solstice
  + Volunteers needed at start/finish
  + Supplier needed for hot chocolate/coffee
  + Donation for foodbank
* Board Members responsible for calendar events:
  + Winter Solstice: Bonnie – Dec 17th

7. NEW BUSINESS

7.1 Board job assignments

* Folks should take the ‘safe sport’ and ‘officiating 101’ free seminars on Athletics Canada website.

7.2 Wind jackets and board apparel

* Yukon Built hoodies and T-shirts have arrived. Hoodies cost $55; we will charge $60. Kristen has money for Bonnie that she has collected for hoodie sales. Advertise that are hoodies available to purchase.
* Kristen to look at ordering more jackets.

7.3 Uniforms

NEXT MEETING DATE: December 6th, 2022 at 7:00pm