 **ATHLETICS YUKON**

**BOARD OF DIRECTORS MEETING**

September 26, 2023

7:00 pm

**AGENDA/MINUTES**

Present: Kelli Anderson, Micah Quinn, Bonnie Love, Kristen Johnston

Regrets: Harry Borlase, Don White

1. Call to order: 7:10pm

2. Additions to the agenda:

* Hope on the Horizon – Kelli can attend

3. Approval of the agenda:

4. Review of past meeting minutes:

5. PERMANENT ITEMS

* President’s News:
  + Athletics Canada is going to share new transgender policy. Meeting Oct 12
* Funding Applications:

* AY Timelines
* September
  + 1st week
    - Start working on financial statements for previous fiscal year.
  + 2nd week
    - Update records spreadsheet to keep track of annual championship records.
    - Advertising notice for AGM
  + 4th week:
    - Societies Act filing AGM Minutes, List of new Executive, Financial statements etc. ($10) deadline is one month after AGM
* October
  + 1st week
    - Asset management review
  + 2nd week
    - Oct 15 – CDF Funding deadline – Tier 1 <20,000
    - Oct 15 – Lotteries Yukon Recreation Grant deadline
    - Oct 15 – Recreation Project Program (via Lotteries) application deadline – NOTE This is the only deadline for Major Projects Funding Applications
  + 4th week
    - Sport Yukon Active Member Awards – paperwork due generally last week in October
      * Nominate NT for award
    - Select active members and submit to Sport Yukon - $20 each
* Lotteries Travel Program:
* FH Track
* Kristen met with Trevor and he is working on track updates.
* Look to have bleachers installed into the hillside
* Meeting planned (no date) with Mayor and council to discuss needs at the track.
* Upgrades: Electrical, Trash Cans, Curbing, steeplechase barriers, bathrooms, throwing area (AY to pay for cage. Area to be paved)
* Don to has changed lock codes on seacans to OPEN. During the winter Board to set up policy and MOU for code access and equipment use > plan to attend spring staff meeting at FH Collins to discuss.
  + Spring/Summer Items
    - All bleacher anchors (grass and cement) to be added Don/John
    - Ramps: one ramp has been put in place by John/Don.
    - Track etiquette signs > Spring 2024
    - Potential to purchase cage or more bleachers with extra funding.
    - Garbage cans
* Request from Luke Henderson (graffiti task force) about utilizing the seacans as an extension of the graffiti wall > on the list for 2024
* Collin with Northern Cultural Expressions $10000 to do a mural on the seacans > option for when a permanent structure is in place.
* 2024 Track schedule > Kelli to contact for track booking
* Strategic Planning
* Sponsors > send sponsor request letters in the Fall Kelli
  + Crocus run > Decora
  + Track rascals > Angellina’s
  + Physiotherapists?
* Increase coaches.
  + AWG > do we need coaches? Someone to help with training the kids?
    - Sport School Alum?
  + Advertise on social media.
  + Coaches for kids aged 10-13 > parents requesting programming/summer camps for this age after elementary school track meet. Ask Sport School and University students home for the summer. Potential for 2024 season.
  + Track Rascal parents also asking for program to continue into the summer/fall > on agenda for 2024
* AY Website/Trackie/Interpodia:
* Kelli to add meeting minutes to website.
* Partner logos Kelli to add to website > waiting for Yukon Gov logo
* Kelli will remove the Trackie registration page from the website to prevent 2024 memberships being entered to Trackie.
* Sport Administrator/Event Planner
* Same Game application > submitted application for Oct session
* 2024 Board meeting room bookings > back to first Tuesdays of the month
* Newsletter items > AGM, Lotteries, Board Members, Southern Lakes, Snowshoe series
* Add hoodies ($60) and buffs ($15) to Trackie for purchase.
* Rec Expo 2024 > we are on the list for this

6. ONGOING ITEMS

* Affiliate clubs/bylaws
* Ironwomen
* First Aid
* Board will cover costs for First Aid recertification with submission of receipts.
* Criminal record checks
* Banking
* Membership
* Visitor (out of towner) drop into events. Participants need to sign waiver, provide email address, and collect $10 fee. > get this added to Interpodia
* Events.
  + XC Championship: Sept 16 > add check in/check out policy
  + Market Runs: new location at the market grounds proposed for 2024. Keep the 5km run monthly based on attendance
  + Inventory as a group > Spring 2024
  + AGM > October 24th @ 6pm
  + Winter Solstice: Dec 16 > Bonnie
  + Snowshoe series 2024 Thursdays Feb29-Mar21(race)
* Advertising:
  + Newsletter: April, July, Sept, Dec
  + Future Events:
    - Radio: CKRW/CBC,
    - Posters: CGC, Downtown, Horwoods, Sport Yukon,
  + Yukon News Fall/Winter Recreation Guide > ask to be added to Spring/Summer mailing list

7. NEW BUSINESS

* Board job assignments
* Folks should take the ‘safe sport’ and ‘officiating 101’ free seminars on Athletics Canada website or log in to thelocker.ca and register.
* Board apparel
* Uniforms

NEXT MEETING DATE:

Regular Meeting AGM October 24 @ 6pm