 **ATHLETICS YUKON**

**BOARD OF DIRECTORS MEETING**

January 9, 2024

7:00 pm

**AGENDA/MINUTES**

Present: Kristen Johnston, Bonnie Love, Kelli Anderson, Tyler White

Regrets: Don White, Rodney Hulstein

1. Call to order: 7:11pm

2. Additions to the agenda:

* Run for Mom – meeting Jan 12 > learn to run/walk program (free)
* Athletics for All – deadline Feb 4 > community for new to Canada, girls, bbq, Kelli to write draft grant, proof on Jan 28 > food, swag, honorarium, translation of promotion materials
* Sports hall of fame – deadline Jan 30 > no
* Major Awards – deadline Jan 15 > no
* AGM – 30/60/90 > carry forward to strategic planning meeting

3. Approval of the agenda: yes

4. Review of past meeting minutes: yes

5. PERMANENT ITEMS

* President’s News:
	+ Discussion of unused grant funds
		- Reimburse AWG athletes cost for Mt Mac. Pass $60/athlete Kristen to coordinate.
		- AWG funds to cover cost of dinner, t-shirts
		- Purchase Air North credits with remaining Athlete Development money ($3000)
	+ Athletics Canada SAGM update
		- AC is expecting increase in membership due to upcoming Paris Olympics. This results in increased funding opportunities ie ‘Athletics for All’ grant.
		- AC membership plan cost is increasing to $500 in 2025
		- Transgender policy has been adopted. Discuss at Strategic Planning meeting.
		- No other branches have mental health policy.
		- Interpodia > cc’ Phil on emails with any issues.
		- Law firms could offer pro bono (non-profit) advice for Safe Sport issues
	+ Heated storage options
		- Indoor storage lockers for items we want to keep temp controlled. Size 5x5. Sponsorship or a deal on costs. Kelli to call for quotes.
* Funding Applications:
* AY Timelines
* January
	+ 1st week
		- Start work on events calendar for the year.
		- Hold Annual Strategic Planning Meeting, with main focus on evaluation of 5-year plan and goal setting for the upcoming year.
		- Poll members for events for Lotteries Travel Plan (not needed)
		- Summer track schedule for booking facilities
		- Email members to renew membership
	+ 2nd week
		- January 15 - CDF Funding deadline – Tier 1 (<20,000) Kelli to follow up with throwing cage application
	+ 3rd week
		- Bring forward calendar of events on website, update trackie events, update Canva posters for current year. (After strategic planning meeting)
* Lotteries Travel Program:
* Post Lotteries “thank you” to socials
* FH Track
* Kristen met with Trevor and he is working on track updates.
* Look to have bleachers installed into the hillside
* Meeting planned (no date) with Mayor and council to discuss needs at the track.
* Upgrades: Electrical, Trash Cans, Curbing, steeplechase barriers, bathrooms, throwing area (AY to pay for cage. Area to be paved)
* Don to has changed lock codes on sea cans to OPEN.
* During the winter Board to set up policy and MOU for code access and equipment use > plan to attend spring staff meeting at FH Collins to discuss. Kelli messaged Soccer about their sea can access and they don’t have a formal system in place.
	+ Spring/Summer Items
* All bleacher anchors (grass and cement) to be added Don/John
* Ramps: one ramp has been put in place by John/Don.
* Track etiquette signs > Spring 2024
* Potential to purchase cage or more bleachers with extra funding.
* Garbage cans
* Request from Luke Henderson (graffiti task force) about utilizing the sea cans as an extension of the graffiti wall > on the list for 2024
* Collin with Northern Cultural Expressions $10000 to do a mural on the sea cans > option for when a permanent structure is in place.
* 2024 Track schedule
* Strategic Planning
* Strategic Planning meeting Jan 28 12-4
* Sponsors > sponsor request letters for 2024 events
	+ Ideas: Crocus run > Decora, Track rascals > Angellina’s
* Coaches
	+ AWG > Tyler or Miles could be backup coaches
	+ Coaches for kids aged 10-13 > parents requesting programming/summer camps for this age after elementary school track meet. Ask Sport School and University students home for the summer. Potential for 2024 season.
	+ Track Rascal parents also asking for program to continue into the summer/fall > on agenda for 2024
* AY Website/Trackie/Interpodia:
* Interpodia Issues > covered above
* Profile photos for new board members
* Kelli to add meeting minutes to website
* New registration system is set up and on the website. Code for board members to register Board2024. Board members are responsible for their own registration.
* Still using Trackie for events until 2024.
* Visitor (out of towner) drop into events. Participants need to sign waiver, provide email address, and collect $10 fee. > add to Trackie
* Sport Administrator/Event Planner
* Spring Newsletter
* Rec Expo 2024 > we are on the list for this
* Gender Equity in Sport > Nov 30th via zoom

6. ONGOING ITEMS

* Affiliate clubs/bylaws
* Ironwomen
	+ Registration for 2024 after school clubs will open in Jan
	+ Mental health policy (see above) duty to report
* First Aid
* Board will cover costs for First Aid recertification with submission of receipts.
* Criminal record checks
* Tyler White
* Banking
* Membership
* Events
* Inventory as a group > Spring 2024
* Winter Solstice: Dec 16 > Bonnie
* Sunshine Shuffle Backyard Ultra > registration opens Feb 15
	+ Alberta Athletics has a meet directors handbook for Brad to reference
* Snowshoe series 2024 Thursdays Feb29 - Mar21(race)
* Advertising:
* Newsletter: April, July, Sept, Dec

7. NEW BUSINESS

* Board job assignments
* All board members should take the ‘safe sport’ and ‘officiating 101’ free seminars on Athletics Canada website or log in to thelocker.ca and register.
* Board apparel
	+ Jackets for new board members and Mike.
* Uniforms

NEXT MEETING DATE:

Strategic Planning Meeting > January 28th @ 12

Regular Meeting > March 5th @ 7pm