 **ATHLETICS YUKON**

**BOARD OF DIRECTORS MEETING**

March 5, 2024

7:00 pm

**AGENDA/MINUTES**

Present: Kristen Johnston, Bonnie Love, Kelli Anderson, Tyler White, Don White, Rodney Hulstein

Regrets:

1. Call to order: 7:15pm

2. Additions to the agenda:

* Lisa’s email requests (travel, equipment, facility bookings)
	+ Set meeting with AY Board and all coaches to plan 2024/2025 needs and requirments. April 3rd @ 7pm > Kristen to book Sport and Rec Boardroom
* Volunteer of Year
	+ Nominate Nancy > Kelli will submit application
* Yukon Literacy Coalition – Physical Literacy Camp
	+ Forward email to Board > Tyler and Rodney to follow up
* From Strategic Planning Meeting
	+ Policies:
		- AGM date clarification > 90 days Kelli to consolidate dates in dropbox
		- Waiver update > Kelli to look into removing COVID policies
		- MOU for Ccans use > Rodney to look into this

3. Approval of the agenda: yes

4. Review of past meeting minutes: yes

5. PERMANENT ITEMS

* President’s News:
	+ AWG
		- Mt Mac pass – reimburse athletes
		- T-shirts ready for pick up
		- Team dinner with athletes and parents
	+ $3000 AirNorth credit purchased for future travel.
	+ AC > did not get approved for Athletics for All grant. Still waiting for Athletics Day in Canada response.
	+ AC memberships paid in one lump sum
	+ Transgender Policy > evergreen policy (evloving as we go). Full details posted on AC website. AY will follow these guidelines as they are set by AC.
	+ Heated storage options
		- Rented 5x5 unit at North Star Mini Storage
		- Accessable 24/7 with key-fob. Kelli will keep fob.
* Funding Applications:
	+ Upon approval of CDF funding Board has approved a motion to purchase semi-permented throwing cage. Cost ~$75000. Cost includes installation. Kelli to draft application.
* AY Timelines
* February
	+ 2nd week
		- Paperwork initiated for sponsorship for Haeckel Hill Run – Yukon Energy. Budget for past fiscal required.
		- Submit Spring/Summer track schedule request
		- Snowshoe Series - Planning / registration
		- City’s Volunteer of the Year award application due sometime in March
* March
	+ 1st week
		- Complete final summary reports for YRAC/YS4L approved funding.
		- Initiate Lotteries Yukon Recreation Grant
	+ 2nd week
		- March 15 - City of Whitehorse Recreation Grant deadline.
		- YRAC/YS4L Applications generally due in this time frame. Bonnie and Kristen to submit.
	+ 3rd week
		- YRAC/YS4L accountability reports need to be in by March 31st Bonnie to submit.
* Lotteries Travel Program:
* FH Track
* Kristen met with Trevor and he is working on track updates.
* Look to have bleachers installed into the hillside
* Meeting planned (no date) with Mayor and council to discuss needs at the track.
* Upgrades: Electrical, Trash Cans, Curbing, steeplechase barriers, bathrooms, throwing area (AY to pay for cage. Area to be paved)
* Don to has changed lock codes on Ccans to OPEN.
* During the winter Board to set up policy and MOU for code access and equipment use > plan to attend spring staff meeting at FH Collins to discuss. Kelli messaged Soccer about their sea can access and they don’t have a formal system in place.
	+ Spring/Summer Items
* All bleacher anchors (grass and cement) to be added Don/John
* Ramps: one ramp has been put in place by John/Don.
* Track etiquette signs > Spring 2024
* Potential to purchase cage or more bleachers with extra funding.
* Garbage cans
* Request from Luke Henderson (graffiti task force) about utilizing the sea cans as an extension of the graffiti wall > on the list for 2024
* Collin with Northern Cultural Expressions $10000 to do a mural on the sea cans > option for when a permanent structure is in place.
* 2024 Track schedule - submitted
* Strategic Planning
* Strategic Planning meeting Jan 28 \*see minutes\*
* Sponsors > sponsor request letters for 2024 events
* Coaches
	+ Coaches for kids aged 10-13 > parents requesting programming/summer camps for this age after elementary school track meet. Ask Sport School and University students home for the summer. Potential for 2024 season.
	+ Track Rascal parents also asking for program to continue into the summer/fall > on agenda for 2024
* AY Website/Trackie/AthleticsReg:
* AthleticsReg > duplicate profiles, incomplete registrations, etc.
* Profile photos for new board members > Tyler and Rodney to send pictures to Kelli
* Kelli to add meeting minutes to website
* New registration system is on the website. Code for board members to register **Board2024**. Board members are responsible for their own registration.
* Still using Trackie for events.
* Visitor (out of towner) drop into events. Participants need to sign waiver, provide email address, and collect $10 fee. > add to Trackie
* Sport Administrator/Event Planner
* Spring Newsletter
* Rec Expo 2024 > April 21st

6. ONGOING ITEMS

* Affiliate clubs/bylaws
* Ironwomen
* Run for Mom
* First Aid
* Board will cover costs for First Aid recertification with submission of receipts.
* Criminal record checks
* Kelli > send IDs to Bonnie
* Banking
* Membership
* Events
* Snowshoe Series and Race > Feb 29, March 7, 14, 21 (Ben)
* Run for Mom: Learn to Run Clinic > April 2, 9, 16, 23, 30 and May 7 (Board)
* Inventory as a group > May 2 @ 6pm (Board)
* Crocus Run > May 11 (Don & Kelli)
* Track Rascals > May 15, 22, 29, June 5, 12, 19 (Harry and Rodney)
* Trails Runs > THURSDAYS starting May 16 (Nancy+)
* 5km Fun Run > TUESDAYS May 21, June 4, July 16, Sept 10, Sept 24 (Don+)
* Haeckel Hill Climb > May 25 (Ben)
* Track Meets > High School May 28 and Elementary May 30 (Board)
* Sunshine Shuffle Backyard Ultra > June 1 (Brad and Kailee) > registration full
* Athletics for All Event > June 12 (Board)
* Summer Solstice > June 18 (Don)
* Southern Lakes > June 22 (Board) > Kelli to email about prices
* Middle Distance Track Event > July 30 (Rodney and Tyler)
* 5k and 10k Championship > August 13 (Don and Tyler)
* 10 Miler > August 25 (Kelli)
* 1 Miler > August 27 (Harry)
* Cross CountryChampionships > September 21 (Board)
* AGM > October 1
* Winter Solstice > December 21 (Bonnie)
* Advertising:
* Newsletter: April, July, Sept, Dec

7. NEW BUSINESS

* Board job assignments
* All board members should take the ‘safe sport’ and ‘officiating 101’ free seminars on Athletics Canada website or log in to thelocker.ca and register.
* Board apparel
	+ Jackets for new board members and Mike.
* Uniforms

NEXT MEETING DATE:

April 2nd @ 7pm